

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NORTH DAKOTA**

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655 FIRST AVENUE NORTH-SUITE 210  
FARGO, NORTH DAKOTA 58102

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CLERK

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**FILING REQUIREMENTS**

CHAPTER	7	11	12	13
FILING FEE	\$200.00	\$830.00	\$230.00	\$185.00
COPIES NEEDED	Original plus 3	Original plus 6	Original plus 3	Original plus 3

**OFFICIAL / BANKRUPTCY FORM**

**Required for Chapters**

Voluntary Petition with Exhibit "B"

Note: Exhibit "A" should also be used if Debtor is a corporation requesting relief under Chapter 11.

Bankruptcy Rule 1002.....

Chapter 7, 11, 12 & 13

Declaration Under Penalty of Perjury on Behalf of a Corporation or Partnership.

Bankruptcy Rule 1008.....

Chapter 7, 11, 12 & 13

List of Creditors Holding 20 Largest Unsecured Claims.

Bankruptcy Rule 1007(d) .....

Chapter 11

Summary of Schedules & Declaration Concerning Debtor's Schedules; Schedules A-J; Statement of Financial Affairs & Declaration Concerning Statement of Financial Affairs.

Bankruptcy Rule 1007(b)(2) .....

Chapter 7, 11, 12 & 13

Debtor's Statement of Intentions (Required only when debt is secured)

Bankruptcy Rule 1007(b)(2) .....

Chapter 7

Disclosure of Attorney's Compensation Pursuant to Bankruptcy Rule 2016(b) .....

Bankruptcy Rule 2016(b) .....

Chapter 7, 11, 12 & 13

**OFFICIAL / BANKRUPTCY FORM**

**Required for Chapters**

Chapter 13 Plan Bankruptcy Rule 3015.....	Chapter 13
B-200: Notice to Individual Consumer Debtor. *(for individuals whose debts are primarily consumer debt) 11 U.S.C. § 342(b)* .....	Chapter 7, 11, 12 & 13
Creditor Matrix and Verification.....	Chapter 7, 11, 12 & 13

All of the items marked under the Chapter you wish to file must be submitted with the petition (unless you are filing an emergency or partial petition). All other documents **MUST BE FILED** within 15 days (except Debtor's Statement of Intention) which must be filed by the earliest of 30 days from the date of filing or by the date of the 341 meeting. If you are filing an emergency petition the following documents must be submitted with each chapter:

- a. Voluntary petition page with signature page
- b. Disclosure of Attorney's Compensation Pursuant to Rule 2016(b)
- c. (Local Form B-200) Notice to Individual Consumer Debtor
- d. Creditor Matrix along with Verification

In a Chapter 11 emergency filing, we need the above items in addition to:

- a. List of Creditors Holding 20 Largest Unsecured Claims

All documents must be on 8½" x 11" paper. Filing fees can be paid only in cash, attorney checks, money orders or certified checks. The Bankruptcy Clerk's office is unable to make change, so please have the correct amount.

If you have any questions about the filing of your petition, please do not hesitate to give our office a call and we will help you in any way.